



Southwest Nebraska Public Health Department

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Southwest Nebraska Public Health Department Board of Health Meeting Minutes December 11th, 2025

A hybrid meeting of the Southwest Nebraska Public Health Department Board of Health convened at 7:00 pm, December 11th, 2025, at the office of Southwest Nebraska Public Health Department located at 404 West 10th St, McCook, NE and via Zoom.

The meeting was called to order by Kutnink at 7:02 pm. The open meeting law was noted and present in the meeting room.

Roll call was taken: Tecker, Sexton, Kutnink, Johnson, Ervin, Walrod, Gans and Dr. Jaeger present; Brown, Carpenter, Owens, Pascoe, Fornoff, Kolbet, Wertz, Wilson, Bottom, Skolout and Dr. Tobias absent.

Health Director-Myra Stoney, Chief Financial Officer-Jessica Glodowski, and Office Manager-April Wilson present.

MINUTES OF LAST MEETING

The regular meeting minutes from August 14th, 2025, were reviewed. Motion made by Gans to approve the minutes. Ervin seconded the motion. Motion carried with all ayes.

The special meeting minutes from September 11th, 2025, were reviewed. Motion made by Johnson to approve the minutes. Ervin seconded the motion. Motion carried with all ayes. Abstaining from the motion, Gans and Sexton.

TREASURER'S REPORT

CFO Glodowski presented the treasurer's report. Sexton motioned to accept the treasurer's report and pay the bills totaling \$1,149,046.96 (including Ogallala building purchase). Gans seconded the motion. A roll call vote was taken. Ayes: Tecker, Sexton, Johnson, Ervin, Walrod, Gans and Dr. Jaeger. Motion carried with all ayes. Abstaining from the motion, Kutnink.

BUILDING COMMITTEE

Stoney made a request to dissolve the Ogallala building search committee with the building being purchased in Ogallala. Sexton motioned to dissolve the Ogallala building search committee. Johnson seconded the motion. Motion carried with all ayes. Abstaining from the motion, Kutnink.

PERSONNEL COMMITTEE

Stoney presented the summary of changes to the employee handbook that was reviewed by the personnel committee on 12/1/25. Changes to go into effect 1/1/26. Gans motioned to approve the revised employee handbook. Tecker seconded the motion. Motion carried with all ayes.

Stoney presented the Family and Medical Leave Act (FMLA). Gans made a motion to approve the policy and move it into the "Leave" section of the employee handbook. Johnson seconded the motion. Motion carried with all ayes.

CFO Glodowski presented the evaluation process for the Health Director, Stoney. A survey has been sent to board members with a Qualtrics survey. They have a one-week deadline to complete the survey. The confidential answers will be summarized, and the results will be discussed at the annual board meeting in February. A discussion was held on the pay scale across health directors, normal percentages and a recommendation for Stoney's raise to begin this month. Sexton motioned a 3% wage increase to begin effective 12/1/25. Gans seconded the motion. A roll call vote was taken. Ayes: Tecker, Sexton, Johnson, Ervin, Walrod, Gans and Dr. Jaeger. Motion carried with all ayes. Abstaining from the motion, Kutnink.

UNFINISHED BUSINESS AND GENERAL ORDERS

Stoney presented the title statement regarding the purchase of the building in Ogallala for \$575,000 plus taxes and closing fees. She is working with the county to apply the tax-exempt status for part of the building.

Stoney gave updates on Medical Cannabis. The Governor has moved this work to another agency so health departments are not involved.

NEW BUSINESS

Stoney shared Rita Jones resigned after 20 years on the board of health. Stoney has talked to the Dundy County Clerk in the search for a new board member. Board of Health elections for officers and committees will take place in February during the annual meeting.

Stoney shared that SWNPHD has accomplished accreditation.

Stoney reviewed the Vaccine Pricing and Billing Policy, revised 10/3/25, with a change to the vaccine pricing formula (c.) to state "This cost will not be allocated to influenza vaccine or other vaccine utilized for mass vaccination." Gans made a motion to change pricing on the policy. Walrod seconded the motion. A roll call vote was taken. Ayes: Tecker, Sexton, Johnson, Ervin, Walrod, Gans and Dr. Jaeger. Motion carried with all ayes. Abstaining from the motion, Kutnink.

Stoney shared the estimate for repairs needed from hail damage. The roof estimate has been submitted to insurance. Gans motioned to get the roof repaired next spring and to move forward with other hail damage repairs. Ervin seconded the motion. A roll call vote was taken. Ayes: Tecker, Sexton, Johnson, Ervin, Walrod, Gans and Dr. Jaeger. Motion carried with all ayes. Abstaining from the motion, Kutnink.

Stoney shared EPA has tested the air in the Ogallala office. The results are not back yet. This is to monitor the air due to a resolved TCE spill.

Stoney shared the requirement for the backflow device in the Ogallala building (Suite A) to be inspected annually.

Stoney shared the annual report which was sent to board members.

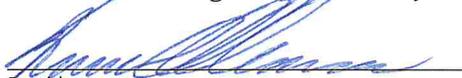
Stoney shared CHIP/Strategic Plan updates. Three priority areas are moving forward.

PUBLIC COMMENTS

No public comments.

Motion to adjourn at 8:04 pm made by Sexton and seconded by Gans. Motion carried with all ayes.

The next meeting will be February 12th, 2026, 7:00 pm CST at the McCook office.



President
aw

2/12/26
Approval Date